

Qualification Approval fee Aided - Rs.23,000/- (for Principal & Asst.Prof.)	Yes	No
Self Finance - Rs.11,500/- (for Principal	Yes	No
Self Finance - Rs.9,200/- (for Asst.Prof.)	Yes	No

CHECK LIST FOR QUALIFICATION APPROVAL OF

Principal / Librarian / Physical Director / Assistant Professor in _____

Name of the Candidate: _____ Nature of Vacancy: _____ Aided / Self-Finance

Name of the College: _____ Date of Birth: _____

I Non Minority Institutions Checklist				Availability of Documents (For Person)	
Sl. No	Particulars				
1	Paper Advertisement	:	Yes	No	
2	Panel of Experts issued by the University.	:	Yes	No	
3	Selection Committee Minutes along with Scoring sheet duly signed by the Panel members obtained from the University.	:	Yes	No	
4	Governing Board Minutes duly signed by the Members (Including University Representative)	:	Yes	No	
5	Appointment Order	:	Yes	No	
6	Joining Report (Date)	:	Yes	No	
7	SSLC Mark Statement	:	Yes	No	
8	HSC or PUC Mark Statement	:	Yes	No	
9	UG Mark Statement	:	Yes	No	
10	UG Degree Certificate	:	Yes	No	
11	PG Mark Statement (55% marks in relevant subject)	:	Yes	No	
12	PG Degree Certificate	:	Yes	No	
13	Ph.D. Provisional / Degree Certificate (with UGC compliance certificate) / NET / SET	:	Yes	No	
14	Genuineness for Ph.D. / NET / SET	:	Yes	No	
15	Other relevant Qualification, if any (M.Phil- on or before 11.07.2009)	:	Yes	No	
II For the Post of Assistant Professor in Government Aided (Non-Minority) Institutions					
1	DCE Proceedings	:	Yes	No	
2	List of Candidates issued by Employment Exchange	:	Yes	No	
III For the Post of Physical Director					
1	Record of representation at the Inter-University/ Inter-Collegiate competitions/ National Championships	:	Yes	No	
IV FOR THE POST OF PRINCIPAL					
1	Evidence of 10 Research Publications	:	Yes	No	
2	Min. 110 Research Score (UGC regulations Table-2) with all documents (API scoring sheet)	:	Yes	No	
3	Associate Professor Promotion and Pay Fixation order	:	Yes	No	
4	Service details (15 years) (from Assistant professor)	:	Yes	No	

Signature of the concerned Staff

Signature of the Principal

Signature of the Secretary